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Dan Schrantz, Chairman
Richard Purol, Vice-Chair
Donald Steger, Treasurer
Kathy Tampio, Secretary
Executive Director

CHADWICK BAY REGIONAL DEVELOPMENT CORPORATION

ANNUAL REPORT ON OPERATIONS – FY 2014

MISSION: To preserve the character of the region wherein rural surroundings are enjoyed and none of the advantages of the city are lost while fostering safe, progressive, prosperous living and improving the quality of life for all residents through preserving and expanding existing businesses and industry, seeking new complimentary enterprises, and creating new opportunities for job creation and economic revitalization.

ESTABLISHED: 2003

STATUS: 501(c)3 – Non-profit local public authority

AREAS SERVED: City of Dunkirk, Town of Dunkirk, Town of Hanover, Village of Silver Creek, Town of Pomfret, Village of Fredonia, Town of Portland, Village of Brockton, Town of Sheridan (Total Population as of 2010 US Census = 42,776)

BOARD OF DIRECTORS:

Mayor Anthony J. Dolce (City of Dunkirk)
Supervisor Richard Purol (Town of Dunkirk)
Supervisor Todd Johnson (Town of Hanover)
Mayor Nick Piccolo (Village of Silver Creek)
Supervisor Don Steger (Town of Pomfret)
Mayor Steve Keefe (Village of Fredonia)
Supervisor Dan Schrantz (Town of Portland)
Mayor Dave Hazelton (Village of Brockton)
Supervisor Louis Delmonte (Town of Sheridan)
Steve Neratko (Census Rep/Planning & Econ. Dev. Director – City of Dunkirk)
Phyllis Jones (Census Rep – Village of Fredonia)

COMMUNITY MEMBERS:

City of Dunkirk – William Rivera
Town of Dunkirk – Juan Pagan
Town of Hanover – Kevin O’Connell
Village of Silver Creek – Tom Harmon
Town of Pomfret – Pat Christina

Village of Fredonia – Rob Lancaster
Town of Portland – Al Valentin
Village of Brocton – Dale Abram
Town of Sheridan – Glenn Reed

OFFICERS:

Chairman – Dan Schrantz
Vice-Chairman – Richard Purol
Treasurer – Don Steger
Secretary – Kathy Tampio

Executive Director – Kathy Tampio

OVERVIEW/FOCUS: The Chadwick Bay Regional Development Corporation (CBRDC) was incorporated in 2003 to promote economic and infrastructure development projects of regional significance. Governed by the chief elected officials of the nine member municipalities, the CBRDC meets monthly to take actions that accomplish projects throughout the region of northern Chautauqua County.

ACTIVITIES/INITIATIVES:

Regional water system

ARC grant - Chadwick Bay RDC has actively supported initiatives to acquire grant funding to implement a regional water system in northern Chautauqua County. Chadwick Bay RDC applied for and received a planning grant from the Appalachian Regional Commission in the amount of \$150,000, which required a local match of \$150,000. This grant funded phase one of the implementation plan necessary to create the regional water system. The project was completed as of July 31, 2014 and the grant was closed out.

LGE Grant - A 2013 application to the NYS Department of State for a Local Government Efficiency grant in the amount of \$360,000 was coordinated by Chadwick Bay with the City of Dunkirk as Lead Applicant and the municipalities of the Towns of Dunkirk, Portland, Pomfret, Sheridan and the Villages of Brocton and Fredonia as co-applicants. The grant was awarded and the state executed a grant agreement (C1000356) for the project term of April 1, 2013 through March 31, 2015. This grant will provide the remaining funds necessary to complete the implementation plan. Chadwick Bay Executive Director will serve as the administrator of the grant and reimbursement for eligible expenses will be deposited to the City of Dunkirk. A 10% local match of \$40,000 is required for this grant and will be provided by funding from CBRDC.

EMPIRE STATE DEVELOPMENT Grant (ESD) – Chadwick Bay RDC submitted a grant application with Chautauqua County as Lead Applicant through the NYS 2013 Consolidated Funding Application process to create the regional water district, including the construction necessary to fully implement. A \$1 million grant was awarded. An

additional grant application was submitted and awarded through the 2014 NYS Consolidated Funding Application in the amount of \$1 million.

Regional Local Waterfront Revitalization Plan – Chadwick Bay has engaged in efforts to support a regional LWRP in northern Chautauqua County. Chautauqua County Planning Department submitted an application for NYS grant funding through the CFA process and a \$65,000 grant was awarded to the county as lead applicant. Municipal co-applicants include the Towns of Ripley, Westfield, Pomfret, Dunkirk, Portland, Sheridan, Hanover and the Villages of Westfield, Silver Creek and the City of Dunkirk. Chadwick Bay RDC will engage in this collaborative effort on a cooperative, supportive basis with no financial obligation.

Community Outreach and Funding Partners – Executive Director and consulting staff have made efforts to meet with community groups (such as Chamber of Commerce, Rotary Clubs, etc.) to raise awareness and solicit support of Chadwick Bay RDC’s activities in support of regional economic development. Meetings have also been held with local industrial leaders as well as the leadership of SUNY Fredonia and the Lake Erie Health Care System. Chautauqua County Executive Vince Horrigan has been very involved and supportive of these efforts.

Governance Committee – The governance committee developed amended by-laws which were approved by the CBRDC Board of Directors on 9/11/2014.

Finance & Audit Committee – The annual budget and community assessment (membership dues) schedule for FY 2015 as prepared by Executive Director Tampio was reviewed and approved by the committee and the CBRDC Board of Directors. Committee members met on 1/15/2015 to audit the FY 2014 financial records of CBRDC as provided by Executive Director Tampio. The records were found to be in order and Executive Director Tampio was directed to forward the records to Johnson, Mackowiak and Assoc., LLC for the annual audit and to provide the NYS Authorities Budget Office the required documents through the on-line PARIS reporting system.

Lake Shore Savings – Checking Account – FY 2014

Beginning Balance as of 1/1/2014 = \$ 46,508.92
Ending Balance as of 12/31/2014 = \$ 38,098.09

STATEMENT OF FINANCIAL POSITION:

ASSETS

Cash and cash equivalents	\$ 38,098
Accounts receivable	\$ -
Due from other governments	\$
Capital assets, net	\$ -
TOTAL ASSETS	\$ 38,098

LIABILITIES

Accounts payable	\$ 50
FUND BALANCE	
Unassigned fund balance	\$ 38,048

TOTAL LIABILITIES AND FUND BALANCE \$ 38,098**STATEMENT OF FINANCIAL ACTIVITIES**

REVENUES

Grants and contributions	\$ 136,021
Municipal revenue	\$ 14,400
TOTAL REVENUES	\$ 150,421

EXPENDITURES

Project Expense	\$ 145,398
Legal and professional fees	\$ 625
General and Administrative expense	\$ 5,475
Accounting and auditing	\$ 3,400
Insurance	\$ 607
Office expense	\$ 124
Meeting expense	\$ 18
Bad debt expense	\$ 10,440
TOTAL EXPENDITURES	\$ 166,087

CHANGE IN NET ASSETS	\$ (15,666)
FUND BALANCE beginning of year	\$ 53,714
FUND BALANCE end of year	\$ 38,048