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Dan Schrantz, Chairman
Louis Delmonte, Vice-Chair
Donald Steger, Treasurer
Kathy Tampio, Secretary
Executive Director

CHADWICK BAY REGIONAL DEVELOPMENT CORPORATION

ANNUAL REPORT ON OPERATIONS – FY 2012

MISSION: To preserve the character of the region wherein rural surroundings are enjoyed and none of the advantages of the city are lost while fostering safe, progressive, prosperous living and improving the quality of life for all residents through preserving and expanding existing businesses and industry, seeking new complimentary enterprises, and creating new opportunities for job creation and economic revitalization.

ESTABLISHED: 2003

STATUS: 501 (c) (3) – Non-profit local public authority

AREAS SERVED: City of Dunkirk, Town of Dunkirk, Town of Hanover, Village of Silver Creek, Town of Pomfret, Village of Fredonia, Town of Portland, Village of Brockton, Town of Sheridan (Total Population as of 2010 US Census = 42,776)

BOARD OF DIRECTORS:

Mayor Anthony J. Dolce (City of Dunkirk)
Supervisor Richard Purol (Town of Dunkirk)
Supervisor Todd Johnson (Town of Hanover)
Mayor Kurt Lindstrom (Village of Silver Creek)
Supervisor Don Steger (Town of Pomfret)
Mayor Steve Keefe (Village of Fredonia)
Supervisor Dan Schrantz (Town of Portland)
Mayor Dave Hazelton (Village of Brockton)
Supervisor Louis Delmonte (Town of Sheridan)
Steve Neratko (Census Rep/Planning & Econ. Dev. Director – City of Dunkirk)
Open Seat (Census Rep – Village of Fredonia)

COMMUNITY MEMBERS:

City of Dunkirk – William Rivera
Town of Dunkirk – Juan Pagan
Town of Hanover – Kevin O’Connell
Village of Silver Creek – Nick Piccolo
Town of Pomfret – Pat Christina

Village of Fredonia – Rob Lancaster
Town of Portland – Gary Miller
Village of Brocton – Dale Abram
Town of Sheridan – Amy Farnham

OFFICERS:

Chairman – Dan Schrantz
Vice-Chairman – Louis Delmonte
Treasurer – Don Steger
Secretary – Kathy Tampio

STAFF: Executive Director – Kathy Tampio

OVERVIEW/FOCUS: The Chadwick Bay Regional Development Corporation (CBRDC) was incorporated in 2003 to promote economic and infrastructure development projects of regional significance. Governed by the chief elected officials of the nine member municipalities, the CBRDC meets monthly to take actions that accomplish projects throughout the region of northern Chautauqua County.

ACTIVITIES/INITIATIVES:

- **Regional water system** – an open competitive Request for Proposals process was conducted to select a lead consultant for the implementation plan for the regional water system. After a review and interview process of 8 received proposals, the Board of Directors selected Clark Patterson Lee. Staff at Clark Patterson Lee have engaged in activities as outlined in the Appalachian Regional Commission (ARC) grant for the implementation of a regional water system, including the following tasks – community educational meeting, water systems inventory, water treatment/distribution master plan, financial analysis, investigate future geographic expansion, and operation plan.
- **Financial Consultant** – after an open competitive Request for Qualifications process was conducted in 2010 to select a Municipal Financial Consultant to provide various financial/grant services for the implementation of a regional water system where three proposals were received in response to the RFQ, the selection of Brennan Group Consulting, LLC was authorized by the Board of Directors. The agreement for services was for a one year term (commencing on April 1, 2012) at a cost of \$3,416/month for a total of \$41,000. Funds were provided by the Chautauqua County IDA in the amount of \$41,000 for the contract agreement (these funds can be utilized as local match for the ARC grant received in 2011). Brennan Group continually seeks the development of grant funding and financing strategies to implement the regional water system.
- **Legal Consultant** – Harris Beach attorneys have completed the review, revision, and adoption process of all corporate by-laws, policies and procedures in an effort to bring CBRDC into compliance with all the requirements of the Public Authorities Law as administered by the NYS Authorities Budget Office.

- **Regional Local Waterfront Revitalization Plan** – Chadwick Bay has engaged in efforts to support a regional LWRP in northern Chautauqua County. Interest meetings have been held with potential participating communities and plans to submit a grant application through the 2013 Consolidated Funding Application process have begun.
- **Community Outreach and Funding Partners** – Executive Director and consulting staff have made efforts to meet with community groups (such as Chamber of Commerce, Rotary Clubs, etc.) to raise awareness and solicit support of Chadwick Bay RDC’s activities in support of regional economic development. Meetings have also been held with local industrial leaders as well as the leadership of SUNY Fredonia and the Lake Erie Health Care System. Chautauqua County Executive Greg Edwards has been very involved and supportive of these efforts.

STATEMENT OF FINANCIAL POSITION:

ASSETS

Cash and cash equivalents	\$	18,574
Accounts receivable	\$	-
Due from other governments	\$	5,353
Capital assets, net	\$	-
TOTAL ASSETS	\$	23,927

LIABILITIES

Accounts payable	\$	35
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FUND BALANCE

Unassigned fund balance	\$	23,892
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TOTAL LIABILITIES AND FUND BALANCE	\$	23,892
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STATEMENT OF FINANCIAL ACTIVITIES

REVENUES		
Grants and contributions	\$	66,068
Municipal revenue	\$	-
Refund of prior year expenditures	\$	-
TOTAL REVENUES	\$	66,068
EXPENDITURES		
Project Expense	\$	45,119
Legal and professional fees	\$	12,033
General and Administrative expense	\$	5,131
Accounting and auditing	\$	3,500
Insurance	\$	607
Office expense	\$	581
Meeting expense	\$	<u>41</u>
TOTAL EXPENDITURES	\$	67,012
CHANGE IN NET ASSETS	\$	(944)
NET ASSETS, beginning of year	\$	24,836
NET ASSETS, end of year	\$	23,892